

The William D. Squires Educational Foundation

The William D. Squires Scholarship

Application

Ohio Graduating Class of 2019

Scholarship Application Postmark Deadline: April 5, 2019

The William D. Squires Educational Foundation is a small private family foundation that was created in 1999 with the sole purpose of helping high school students in Ohio follow their dreams. The William D. Squires Scholarship is primarily a financial need-based scholarship. The award is \$4,000 per year and is renewable up to three additional years for a total of \$16,000! Fifteen scholarships will be awarded to the Class of 2019 and there is no fee to apply.

Information about the Foundation and additional copies of the scholarship application are available from our website:

www.wmdsquiresfoundation.org

Who is eligible to apply for The William D. Squires Scholarship?

Applicants must meet all of the following requirements:

1. Applicants must be seniors, residing in Ohio, graduating from an Ohio high school in 2019.
2. Eligibility is primarily based upon financial need. The EFC on the finalized FAFSA Student Aid Report (SAR) must be less than \$7,000. Finalists must have at least a \$4,000 “need” to receive this scholarship.
3. Applicants must already know their career goal and be highly motivated to reach their goal.
4. Applicants must be planning to attend an accredited 4 year post-secondary educational institution on a full-time basis by the fall of 2019. The school of choice does not need to be in Ohio but must have a program leading to a degree in the student’s chosen field.
5. Although this is not primarily an academic based scholarship, applicants must demonstrate academic promise and good character. A minimum 3.20 cumulative GPA is required.

How to apply for The William D. Squires Scholarship

If you are eligible, that’s great! We recommend you review all 8 pages before completing pages 5-8. Details are on the next page. You will need to mail the following 5 items in one large envelope by the **postmark deadline of Friday, April 5th**.

Scholarship Application Checklist: *(details of each item are on page 2)*

1. Pages 5 - 8 of the notarized application
2. Current transcript, including current class schedule & your best ACT scores
3. Complete copy of your finalized SAR
4. 2 letters of recommendation
5. 1 page typed essay

Congrats on your upcoming graduation!

The William D. Squires Scholarship

General application guidelines

After determining your eligibility, review the rest of this application and complete pages 5-8. Please do not type or alter the application. Black ink is preferred. Have your application notarized. Next, gather the other items on the checklist on page 1. The final request is an essay about your career goal. The detailed instructions for the items on the checklist, including the essay, can be found below. All information is held in strict confidence. You may black out social security numbers on your Student Aid Report from FAFSA.

Mail pages 5-8 of the notarized application and requested items together in one large envelope by the deadline. Due to the volume of applications, we do not accept items mailed in separate envelopes and you should not enclose any extra items that have not been requested. Extras such as activity lists, resumes, folders and photos will not be reviewed by Selection Committee members.

Parents and others: Please do not complete the application or essay for the student.

The application process is lengthy and the instructions are detailed in an effort to help each applicant have an equal chance at receiving one of our scholarships. We would prefer to meet every student in person. Since that is not possible, we must rely upon this two dimensional process. Please help us get to know you through your application.

Detailed instructions for the items on the scholarship application checklist

#1 Pages 5-8 of the application Complete each section thoroughly and have page 8 notarized. Please email the Foundation if you have specific questions.

#2 Transcripts and current class schedule and ACT test scores Enclose a current official copy of your high school transcript. Verify that your transcript is complete. It must include grades from at least 1 semester from your senior year and current class schedule. If your ACT scores are not on your transcript, provide a printout of ACT test scores from your best test date. If you did not take the ACT, we will accept SAT test scores.

If you have been able to take college level courses that are not on your high school transcript, please provide a transcript. If it is not yet available, enclose a class schedule for college coursework.

>>Special note: Transcripts are not uniform for all schools. There is a problem when an abbreviation on a transcript does not adequately describe a course. It is helpful if you list the abbreviation and course name when we ask you to list coursework on page 6. (sections 4 & 5)

#3 SAR (Student Aid Report from FAFSA) This scholarship is financial need-based. Your SAR must indicate an EFC under \$7,000. Enclose a complete copy (not just the cover sheet) of your finalized SAR which must include your responses on your FAFSA, your name and your EFC. We cannot accept an estimated EFC or a partial SAR. In case you aren't familiar with these abbreviations, we have additional information on the Q & A page of our website.

#4 Letters of recommendation Two letters of recommendation are required. Letters from anyone who knows you well, will be accepted.

Please ask the author of each letter to: 1) Sign and date the letter. 2) State their relationship to you in their letter. 3) Advise them not to mail them separately to the Foundation but they may enclose them in a sealed envelope.

#5 Essay

Essay topic: My Career Goal

Essay Format: It is important to the selection committee that you type your essay, single or double spaced. Limit it to only 1 side of 1 page in length. Include your name and your career goal at the top of the essay.

Essay Content: Keep in mind that this is not a writing contest. The Selection Committee is simply interested in learning about your career goal. Please elaborate and include answers to these questions.

1. What major, undergraduate degree and career goal have you selected?
2. Please elaborate about what (or who) motivated your decision and include why it will be a good fit for you.
3. Do you have requirements other than undergraduate coursework to reach your degree and career goal?
(for example: an internship, co-op, or graduate school)

The William D. Squires Scholarship

After You Apply

The names of our 15 lucky new scholarship recipients will be posted on our website around the end of May.

Are you an optimist? We hope so but even if you are not, we suggest you keep pages 3 - 4 of the application for reference.

Selection Process

1. A Screening Committee will check all applications for eligibility and completeness.
2. The Scholarship Selection Committee is comprised of members of the Foundation's Board of Directors plus at least 50% of the committee are individuals that are not related to The William D. Squires Educational Foundation.
3. The selection process is a major undertaking but very rewarding for the committee members. Each eligible application will be thoroughly reviewed. The 15 finalists and alternates will be selected on an objective and non-discriminatory basis.
4. This is a financial need-based scholarship. In order to receive this scholarship, each finalist must be attending a 4-year college and have a minimum financial need of \$4,000 for freshman year. Therefore, each finalist will be called and asked to forward a copy of their Financial Aid Award letter from the school they will be attending within 7 days. The award letter should state all financial aid, including private aid for freshman year.
5. Please note that our definition of "need" favors the student. We include loans that must be repaid and work study, along with the balance owed by the student. It is rare that students have less than a \$4,000 need and therefore, finalists are most always recipients. If a finalist has received a full scholarship, does not have a \$4,000 need, or declines the scholarship for any reason, the scholarship will be passed to an alternate.
6. After verifying financial need, each of the final 15 selected recipients will be notified again by phone and congratulated.
7. The names of our scholarship recipients will be posted on our website as soon as all 15 of the recipients have accepted the scholarship, usually by the end of May. All applicants should check our website to verify their status. Due to the volume of applicants, the remaining applicants will not be notified.

If you are a scholarship recipient: **Congratulations!**

1. The scholarship award is \$4,000 per calendar year. The Foundation will send the payments in equal installments directly to your school, prior to each term. Your school will be advised that The William D. Squires Scholarship may only be used for undergraduate tuition, books, related school fees, room and board.
2. This scholarship may be renewed up to three additional years or if graduating early, until graduation from an undergraduate program. In order to continue receiving the scholarship award following the first year, recipients will be expected to send a transcript to the Foundation at the end of each term, earn a minimum 2.50 GPA, and complete a short questionnaire each summer.
3. Evidence that coursework is leading to the student's specified career goal will be required and students must remain in school full-time. The recipient's chosen school will define "full-time." Special circumstances will be considered on an individual basis.
4. Students choosing to graduate in less than 4 years will forfeit future scholarship payments.
5. In the event a scholarship recipient is unable to meet the terms of the scholarship during the 4 years, no further scholarship payments will be made.
6. The William D. Squires Educational Foundation reserves the right to make minor changes to this program, as it deems necessary.

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Do you have questions?

We have listed answers to common questions on this page. We have also included a Q & A page on our website that will be updated as needed.

Application checklist: The checklist of items to include is on page 8. The detailed instructions about each of these items are on page 2.

Mailing address: Mail pages 5-8 of your scholarship application along with the requested items in one large envelope to:

**Scholarships
The William D. Squires Educational Foundation
P. O. Box 2940
Jupiter, FL 33468-2940**

Scholarship application postmark deadline: Friday, April 5, 2019. No exceptions. It is not necessary to spend extra money for express mail since your application will be accepted after the deadline if it is clearly postmarked by April 5th.

Where is the essay information? Details are on page 2

Questions about FAFSA? We require a complete and finalized copy of your SAR from FAFSA. Your EFC must be less than \$7,000. Please see the Q & A page of our website for more information.

If you are just starting your search for financial aid or you have a general question about financial aid, please consult with your School Counselor and the U.S. Department of Education's website:

<https://studentaid.ed.gov/sa/fafsa>

Notarized Affidavit: The applicant plus a parent or guardian must sign Section 9 on page 8 in the presence of a notary. (Do not sign in advance.) Yes, even if you are 18, a parent, guardian or school counselor must sign. Be sure to bring your ID. The signatures can be notarized at separate times. If you cannot find a notary, many banks offer the service. There may be a small fee.

Who is William D. Squires? William is the primary donor of The William D. Squires Educational Foundation. Information about William and the history of the Foundation are on the website.

The **Q & A** page and a complete list of previous scholarship recipients is also on the website.

www.wmdsquiresfoundation.org

Need another copy of the application? Applications are available from our website.

Email: If your questions have not been answered in this application or on our website, please email:

info@wmdsquiresfoundation.org

Good luck to all seniors in the Class of 2019!

The William D. Squires Scholarship

Scholarship Application

Graduating Class of 2019

Review the entire 8 page application before proceeding. Eligibility requirements, a checklist and detailed instructions are on pages 1 and 2. Complete and mail pages 5 - 8 with the requested items on the checklist in 1 envelope. Black ink is preferred. Do not type or alter the application.

Section 1 GENERAL APPLICANT INFORMATION

Student's name: _____

Street address: _____

City: _____, OH Zip _____ Ohio County: _____

Home phone: _____ Cell: _____ Email: _____
(We will be making our contact by phone. Please give us good contact info including your area code. Email is optional)

I learned about this scholarship from: Guidance office ___ or _____

Section 2 HIGH SCHOOL INFORMATION

Name of high school: _____

City: _____, OH Zip _____

Senior Counselor: _____ Phone: (counselor or school) _____

Approximate # of students in your senior class: _____ Expected date of graduation: _____

Are you enrolled in a non-typical program or high school? *yes / no* If yes, please explain:

Enclose your recent high school transcript. Be sure it includes the beginning of your senior year. Enclose your current class schedule if these classes are not on your transcript.

Cumulative GPA: _____ Are any of your courses on a grading scale above 4.0? *yes / no*

Are you on track to graduate with honors or other type of distinction? *yes / no* If yes, please explain:

Please give us the date you received your best ACT test scores: _____

>Provide a printout if these scores are not on your transcript.

If you did not take the ACT, please give us the date of your best SAT test score: _____

Favorite academic subjects: _____

Favorite non-academic school activities: _____

College Level Classes: If you had the opportunity to take college classes, answer these questions:

I have completed a total of _____ AP, CCP and / or other college level classes. I am currently enrolled in: _____ (# of classes)

>Enclose your transcript (s) and also your current class schedule if these classes are not listed on your high school transcript.

Please circle the type of college level classes you have taken: AP CCP taken at a local college online classes other?

Section 3 CAREER GOAL How long have you known your career goal? _____ *(Specify if months or years)*

Career Goal: _____

My planned undergrad major: _____

My education goal: _____

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Section 4 COURSEWORK & "ACTIVITIES" RELATED TO YOUR CAREER GOAL

List your coursework and also up to 6 "activities" that you feel demonstrate what you have been doing to reach your career goal. If the class content is not clear from the abbreviation on your transcript, include the abbreviation and course name.

Coursework: _____

Examples of "activities" might include: after school activities, clubs, employment, volunteer work, talents, interests, or accomplishments.

Activities: 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Section 5 OTHER COURSEWORK & "ACTIVITIES"

List or describe your other coursework and up to 5 of your other "activities" that you feel would be of interest to the Selection Committee. These should not be a duplicate of items listed in Section 4.

Helpful hint: Here's your opportunity to give information about yourself to the Selection Committee that has not been mentioned in other sections of the application. Help us get to know you. Bragging is allowed! How do you spend your extra time? You may want to complete this section last. Use only these blanks. In fairness to all applicants, we do not read separate activity lists, resumes or other extra paperwork that we have not requested.

Coursework: _____

Activities: 1. _____
2. _____
3. _____
4. _____
5. _____

Section 6 EMPLOYMENT

I have worked during high school: *yes / no* I have not worked because:

I will be working during college: *yes / no* If yes, will this be a work study program? *yes / no*

Complete the information for (up to) 2 recent employers. Work may include any paid position like babysitting but also include working in the family business such as the family farm.

1. Employer's name, location and type of employer: _____
_____ Position/duties: _____
When and how long did you work there? _____ Ave. hours per week? _____
Did you work all year long or during breaks? _____ Still employed here? *yes / no*
> *Is there anything else you would like us to know about this experience?*

2. Employer's name, location and type of employer: _____
_____ Position/duties: _____
When and how long did you work there? _____ Ave. hours per week? _____
Did you work all year long or during breaks? _____ Still employed here? *yes / no*
> *Is there anything else you would like us to know about these experiences?*

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Section 7 FINANCIAL NEED

1. According to my enclosed SAR, my EFC is: _____.
2. My enclosed SAR is complete and finalized: *yes / no* If the SAR is not finalized, please explain: _____
3. I understand that if I am a finalist, I will be required to provide a copy of the financial aid award letter from the school I will be attending within 7 days. *yes / no* This letter must be current and show a minimum \$4,000 need before loans and work study. (for freshman year)
4. If I am awarded this scholarship, it will make a difference because: _____

Section 8 COLLEGE SELECTION INFORMATION

Have you decided which school you will attend? *yes / no* Complete the information below about your first choice and, if no, fill in your second choice also.

First Choice School

School Name: _____

City/State: _____

If this is not a 4 year school or program, please describe: _____

I have been accepted: *yes / no* I have received my financial aid award letter: *yes / no*

This is definitely the school I will be attending: *yes / no*

Annual Tuition only: _____ Annual estimated books and fees: _____

Annual Estimated Room and Board: _____ or check here if living at home: _____

Total expected Annual Cost: _____

Features I like about this school & comments: _____

>>If you have not made a decision yet, please tell us about your second choice:

Second Choice School

School Name: _____

City/State: _____

If this is not a 4 year school or program, please describe: _____

I have been accepted: *yes / no* I have received my financial aid award letter: *yes / no*

Annual Tuition only: _____ Annual estimated books and fees: _____

Annual Estimated Room and Board: _____ or check here if living at home: _____

Total expected Annual Cost: _____

Features I like about this school & comments: _____

We understand that your decision will at least be partly dependent on your financial aid package. Will you be basing your decision upon anything else?

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Section 9 AFFIDAVIT (to be signed and affirmed before a Notary Public)

Under the penalties of perjury, I do solemnly affirm that all information provided pertaining to this application, is true to the best of my knowledge and belief. I do solemnly affirm that I have read and understand the entire application including the instructions and all information on pages 1 through 4 of this scholarship application. Although confidentiality of information provided is expected of The William D. Squires Educational Foundation, I hereby authorize The William D. Squires Educational Foundation, to investigate in any manner which it, in its discretion, deems necessary to determine the accuracy of the statements made in this application and my eligibility for aid.

If I am awarded the scholarship, I agree to send my grades to the Foundation at the end of each term and to complete a questionnaire each summer. I accept the responsibility for notifying The William D. Squires Educational Foundation of any change from that stated in this application relating to my eligibility for the scholarship or renewal. I also agree to notify the Foundation of changes in contact information, enrollment status and financial aid status as soon as possible. I understand and agree that failure to do so may obligate me to return a portion of the scholarship granted to me by The William D. Squires Educational Foundation.

Helpful hint: Do not sign until you are in the presence of the notary. Bring ID. Each signature may be notarized at the same time or separately.

Signature of Applicant

Affirmed before me and signed in my

presence this _____ day of

_____ 2019

Notary Public Signature

County _____ State _____

My commission expires: _____

Signature of Parent or Guardian

Affirmed before me and signed in my

presence this _____ day of

_____ 2019

Notary Public Signature

County _____ State _____

My commission expires: _____

*****Postmark by Friday, April 5, 2019*****

Scholarship Application Checklist:

1. Pages 5-8 of the notarized application
2. Current transcript, including current class schedule & your best ACT test scores
3. Complete copy of finalized SAR
4. 2 letters of recommendation
5. 1 page typed essay

Mail everything in 1 large envelope to:

Scholarships
The William D. Squires Educational Foundation
P. O. Box 2940
Jupiter, FL 33468-2940

Good luck in your pursuit of a higher education!